

Delivering Employability Skills

A 1-day Train the Trainer course for staff who deliver employability and job-related skills

Delivering Employability Skills is a one-day training course specifically designed to help staff be more equipped and dynamic in helping their job-seeking learners. It is suitable for staff working with job seekers of all ages.

CONTENT

This course focuses on the following key elements of the learning process:

How We Learn

Training and Learning Resources

Creating the Right Learning Environment

Ending Training Sessions and the Importance of Evaluation

And essential elements of our successful *Let's Get That Job!* motivational training programme:

Where Am I Now?

Barriers to Work

Job Search – It's a Game

The Job Search Kit

Owning Your Skills and Strengths

Writing a Personal Profile

Getting Your CV Noticed

Speculative Letters That Work

Making Application Forms Stand Out

Interview Tips and Techniques

DURATION

1 day

LOCATION

At your premises

Gary Bedingfield Training

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